

Bob Hawke College P&C



201125 - BHC P&C - General Meeting

2020 - Term 4 - Week 7

Meet in the Library for in-person meeting. Or via Zoom:

<https://us02web.zoom.us/j/81744642412?pwd=c2lWNHFFbzBIV0h6QTlZUnhSL1VEZz09>

Meeting ID: 817 4464 2412

Passcode: 054132

When 25 Nov 2020 at 6:15 PM

Location: Bob Hawke College, Roberts Rd, Subiaco WA 6008, Australia

Chairperson Wayne Dropulich

Minute taker Ann Conlon

Present Solmaz Beit (Executive Committee), John Burke (Principal), Kristie Castagna , Ann Conlon (Executive Committee, Secretary), Tahnee Davies , Wayne Dropulich (President, Executive Committee), Nicholas Dufty (Secretary of a Sub Committee), Amanda Faragher , Malcolm Harrison (Executive Committee), Amanda Jones (Vice President, Executive Committee), Amanda Kakulas , Michael Kakulas , Krystina Myhre , Annette Nisbet , Dipali Patel (Secretary, Executive Committee), Caz Shurmer (Music Parents Collective Sub Committee), Meena Thiru (Treasurer, Executive Committee, Music Parents Collective Sub Committee), Claire Turpin (Executive Committee), Melissa (Lyssa) Twiss (Executive Committee, Chair of Sub Committee)

Minutes

1. Social Chat and General Q&A

2. Introductory Remarks

Before we begin, we would like to acknowledge the traditional custodians of the land we are meeting on, the Whadjuk people. We acknowledge and respect their continuing culture and the contribution they make to the life of this city and this region.

Welcome to all the parents and new members, and especially to the students from the board who are attending this evening.

We declare that there are sufficient financial members present to constitute a quorum for a General Meeting. We declare the General Meeting open at 6:32pm.

3. Acceptance of Previous Minutes

WD proposed a motion that the minutes of the previous General Meeting on 21 October 2020 be accepted as true and correct.

Seconded by - Dipali

Motion Passed - Yes

Decision

Motion Passed - Yes

4. Correspondence - In and Out

City of Subiaco permit for Dec 4 event - via email

Alcohol License approval for Dec 4 event - via email

ACNC request to resubmit application for charity designation - via email

WACSSO detail request - via email

- Still to be looked at

5. Principals Report

1. Building Update

Tender process closes 12 Dec 2020. Appointment of successful contractor mid-January 2021.

Construction period April 2021-October 2022.

Subiaco East will begin works on the landscaping and site works for the Subiaco Oval precinct in Semester Two 2021.

- Announcement in Post this week, drawings in the paper.

- Music parents collective will have 3rd performance in new Arts centre.

- Subi East lots 2 & 3 first to be developed. Major excavation site - semester 2, need plans for children coming from northern corridor & railway line. This will be communicated to parents when in a timely manner.

2. Staffing

Bob Hawke College welcomes Kara Beecham as our new Associate

Principal (commencing Week 7 Term 4) and Kate Reid as our Inclusion Coordinator (Commenced Week Six Term 4).

Michelle Chapman is the successful applicant for the Business Support Officer role, commencing in Term 4 2020.

The new staff retreat is to be held 28/29 November at the Vines.

- will cover social and emotional learning included in Crew classes, introduce this concept to new teachers.

Still 2 spots to be advertised - media and drama teachers.

Kate's work will include working with students with disability as well as support for students and teachers.

Tenille's role will be split also, making it more manageable.

Adrian's portfolio will be split in 2, more manageable

Michelle will take on some of Nicole's responsibilities

3. Survey Response

As attached (Update 17)

Communication to parents aligned

JB ask parents to look at the survey re communication

Any Qs to JB

4. Celebration of Learning

Wed 16 December. Reports out afterwards.

The event will run from 12:00 noon until 6:00pm and will involve a series of presentations from students and staff. A key element will be students leading parents through their learning journey for 2020 and sharing their work with parents. Provision will be made for students who require care at school prior to 12:00 noon.

Richard Spence talk about Celebration of Learning concept.

CoL is all about the students and their development

- Different to other public schools.

- Idea of the student voice and their pride in the college.

- Emphasising collaboration and that the Ss work until week 10.

- External audience, parents, that the Ss work towards

- Ss start the CoL with performance, dance/act, then JB talks, then Ss show parents around the college.

- Level 2 to Crew room, which will have Qr codes

- S ownership and S voice

- Finish @ 5:00 with Taiko drums

- All Ss involved in some role or other

- Angelo will probably provide food and drink - not decided yet

- School open from 12, event starts at 1.

Week 9&10 will have different feel and will involve more group work.

JB - research that the children do better at school as a result of engagement

5. Recent Thefts at School

JB - talk about theft in the college. Money taking out of bags during school time
Comments on FB about this.

Increase surveillance monitor movement around school, encourage Ss not to leave money around.

Disappointing! Also too much jumping to conclusions.

BHC is trying to id who is responsible.
Query whether this is tied to locker issue - unknown
JB is open to questions.
- Taking seriously, also the loss of trust.
- Happens regularly at schools, but always disappointing.
- Is being worked on

Kristie - The Ss have discussed this at home. Being reassured the school is working on it.
Lyssa brought up that the staff might need to be looked at as well.
JB - wants to trust staff. Dicey territory but making their way through it cautiously

6. Thank you to the P&C

A sincere thank you to the inaugural P&C. The College is a better place for your work.

Great work by the MPC last week - concert.

Ms Hamer did an amazing job, with the help of the P&C.

Staff of about 24 could not have managed to get Thursday evening without P&C assistance.

Looking forward to new year with 299+ families joining the school.
+plus about 20 new yr 8 students.

[🔗 2020_Vol._17_Newsletter.pdf](#)

[🔗 P_C_Principal_Update_25_November_2020.pdf](#)

6. Student Board report

N/A - no report

7. School Board Report

Tahnee Davies

In the last three weeks, the Board has been focusing its attention on the Railway Parade Crossing and putting pressure on the Town of Cambridge to design and construct it in time for the start of the 2021 school year. A separate more detailed update on this issue is attached.

After 2 hour of development application at the meeting, BHC agenda addressed. ToC wants funding from someone else.

Reminded that the staff from BHC man the crossing - unsustainable.

Acknowledge Adrian and John and staff for manning the crossing. But want the ToC to take ownership

The results from the 'NAPLAN-like' testing have been reviewed by the Board and individual

outcomes will be made available to parents in the near future, through Compass.

- Results very comparable to other schools

Contribution and Charges for next year have been approved, including the new P&C Voluntary levy of \$100.

Happy with the levy, if we get 80% the school should be comfortable

The Bag Storage Working Group will be meeting shortly to discuss options for bag storage, bag

weight reduction and other related issues.

Meeting next week, both pro and anti lockers.

Idea to air the issue, bring all concerns to the table and see where it goes.

The next (and last of the year) Board meeting is Wednesday, 9 December at 6 – 7.30pm, followed by supper and drinks.

90mins long. A bit of a showcase meeting, each member presents their work for 5min and some student councillors will present their work

Wine & Cheese, Q&A opportunity. Some positions available, looking amongst both current and in-coming parents to get involved.

Non \$ tickets - just to get an idea of numbers

This is a public board meeting and all current and future parents, staff and community members

are welcome and encouraged to attend. Please RSVP your attendance and any questions you would like to ask the board. The link to the RSVP is:

<https://compasstix.com/event/1a0ea6f0-7d18-4fe1-b069-f3b3d76ac74c>. The notice to the event is attached.

The Board can be contacted via email at bobhawkecollegeboard@gmail.com.

[📎 Board_Meeting_Notice_Dec_9_2020.pdf](#)

[📎 BHC_Board_Report_for_PC_251120.pdf](#)

8. P&C Presidents Report

With this being the last meeting for the inaugural Bob Hawke College P&C, I would like to take the opportunity to thank everyone involved with the P&C this year and especially the executive members who have all contributed immensely to the success of the P&C so far. It has been an honour to have been the inaugural President of the P&C and I think you would all agree that the P&C has gotten off to a great start and is poised to continue the excellent work for many years to come.

Despite the challenges this year with Covid the P&C has done lots of fantastic work. I look back on the year we have had and I reflect on the survey which we sent out during the year. The big question on the survey I believe was "What do you believe should be the main role of the P&C?" and the overwhelming response by over two-thirds of the respondents was "Connect parents to the school". I think the P&C has done a great job to satisfy that role this year by providing opportunities for parents to connect with the College and in turn their children's education. I am confident that the P&C will continue to focus on the connecting role in the years to come.

The P&C has focused on connecting parents to the school by setting up sub-committees for Events, Music Parents Collective, Fathering Project and Social Media. These sub-committees all have great ways for the P&C to provide opportunities for parents to connect with the College.

In summary, I would like to thank everyone, especially the executive and Principal John Burke, for the support I have received as President and I eagerly look forward to the future for the P&C.

9. Treasurers Report

See attached reports.

Up to date as \$2614.29.

Lot of interest in Family Fun night

Outstanding invoices, which have been approved in last minute

Amanda and Meena looked into options for tap & go - long process and expensive through Westpac.

Not too many events to justify such process. Will continue with online booking and cash.

Maybe next year can revisit tap & go

SQUARE - don't do P&Cs.

Maybe by March 2021

Not make much difference as a charity.

Stripe/Eftpos with WestPac - not great options.

SQUARE the best option when we head down that path

One time admin to set up \$100-\$300 plus monthly fees with Westpac

The P&C now has the ABN now, all set to go

A handful of members for the class of 2021 signed up at Parent Information night. Their memberships will be applied to the 2021 calendar year.

10. Sub-Committee Reports

10.1. Events

Family Fun Night: Fri 4th Dec

Several meetings have been held by the Events Sub-Committee to finalise the Family Fun night. The screen has been booked, the movie purchased and the licence granted for Paper Planes. Other members have been diligently working in the background on the bar area, hot and soft drinks, popcorn and food. All planning is in its final stages. We have sold approximately 140 tickets to date. Finally, a call for volunteers for the Family Fun Night, especially those with responsible alcohol service licenses. We are asking for one hour of your time to make our Family Fun Night a huge success.

160 ticket sold

80 paellas sold

Need to timetable for next year as Dec 4th is already busy for many people - will meet up over the summer break

Few bills to be paid, Meena and Amanda will address

Not thinking will make too much from this event, but still time!

Proposed for the teachers to talk to students about FF night during Crew this week.

Lyssa will be on first aid

Colour Explosion: The end of year event Colour Explosion has been put on hold this year due to financial considerations. I have time tabled this for the last day of term 4 next year.

Cookie Dough: The cookie dough drive is timetabled for term 2 2021 as we missed the final date with the fundraising company. The MP Collective have submitted their request for funds raised.

2021 Schedule: Talking to people at the music concert, many had other plans for the night of the Family Fun Night. They suggested either publishing a list of events at the beginning of the year, a 'save the date' so to speak, or holding the large, end of year event in mid-November, before the Christmas madness commences. I am hoping to get the committee together over the long holiday and make this happen so we can publish a timetable early in term 1 2021.

Art and Design: We are attempting to partner with the arts department, allowing the students to participate in designing posters and social media for our functions next year. At the moment one of our members is achieving this on their own. While they are doing an excellent job on our artwork, with the school numbers increasing and more events planned for the future years, this individual cannot be expected to continue to meet all our need going forward. The events committee hopes to establish working relationships with several groups within BHC to share the

workload.

Fete 2022 - Proposal to have Easter fete in 2022

10.2. Music Parents Collective

Caz

Terms of Reference

Accepted at last P&C meeting. With thanks to Tina Watkins who helped prepare this.

Concert: 19-Nov-2020 in Gymnasium

The concert was well received. I believe BHC has a music program to be proud of. All performances were of very high quality. Special acknowledgement to Liz Hamer, John Burke and IMMS teachers for supporting and organising this.

Special mention to Peter, member of FOM at Perth Mod, who was teaching the MP Collective front of house skills. Matt, parent, volunteer amateur vision recording. Isabelle, volunteer amateur photographer. Particularly the music students, family and friends, MP Collective and P&C.

Concert Finances

These are still being finalised. 154 tickets sold. Over \$1500 worth of sales. School is financially supporting us as well.

Major expenses-

- Sound and Lighting \$1359. This is approx. 50% discounted.
- Vision \$200

JB - value MPC efforts but also valuable to & to the school

Final Meeting 30th Nov 20

Debrief concert - decide how to distribute the concert recording and photos (? Microsoft one drive)

Planning 2021 - Media, communication and parent engagement

- Fundraising
- Uniforms

Mal has a question about Leedy Connect - Arty Farty show.

Was there any interest from the music dept in performing
Open invitation for band/BHC to participate

JB - think it is important to not put too many demands on Liz but will talk to the students if they want to perform.

? Busking corner

JB - suggestion to perform as an individual

10.3. Social Media

The Social Media committee appreciates members contributing to discussions and conversing on the Facebook Group. As a reminder key items of the Terms of Reference are below. Concerns about school policies, administration, or staff should be directed to Principal John Burke. Reminder to keep tone pleasant on FB, not supposed to discuss school grievances

Conscious of the type of posts that appear on FB, discuss with school Lyssa - who looks at the posts? Initial ones seems to go through the filter, but maybe just needs to be looked at.

Difficult to pull down posts after been seen by community.

Terms of Reference - Social Media

4.6. Ensure the Sub-Committee shall have final say on any posted item and may delete comments, without explanation, deemed not to be in the spirit of the P&C or college community.

5.6 No comments shall be posted regarding the operation, administration or teaching issues at the college.

10.4. Fathering Project

Wayne read out report which was prepared by Mal:

We held one event, where 8 family groups came down to Matilda bay for a bit of soccer, a spot of lunch and an ice cream. A really nice day. We will try to arrange (at short notice) an evening for the dad's before the end of term. This will be publicised when agreed.

11. Business Arising and General Business

11.1. Financial Direction - 2021 Draft Budget approval

Draft budget for 2021 attached. Thanks to all who contributed. No comments were received from members since the last draft was circulated and no further edits have been made. After covering minimal operating costs, the P&C anticipates donating around \$37,600 to the school next year, dependent on the commitment rate by parents for the \$100 voluntary contribution. The funds will be used to support Academics and Facilities, the Arts, Sport and Health and Before and After-school clubs. Events to encourage connection of parents and families to the school community intend to be self-supporting.

Meena Thiru proposed a motion that P&C budget for the 2021 school year be accepted.

Wayne proposed a motion to accept budget

Seconded Lyssa

[📎 BHC_P_C_Budget_2020.11.22.pdf](#)

Decision

Motion passed - Yes

11.2. Plans for 2021 executive assignments and transition

We look forward to welcoming new parents next year and note that all P&C positions renew annually at the AGM. New parents are encouraged to participate.

Scope for new positions and to allow new parents on board.

Thanks from Mal to Nick for support for Fathering project

Thanks from Mal to tech guru Amanda for tech help

11.3. Parent Engagement

School Communications re Course work Question from parents

Difficult re finding correct information for science test

How to find that information on Compass?

JB - sessions on how Compass is being used by staff

- so many ways to use it , school trying to figure them all out!!!

- more clarity to staff on how to use

- more clarity to parents on how to use

- start of next year should hear from curriculum areas as to where to get the information needed

- many tech carnivores on staff!!

- text books not likely to be used - physical addition to the bag plus e-text books about \$26. Each learning area has 3 sets of ebooks. Problem is that ebooks are licensed. Parents could pay for the ebooks. JB keen to not push the cost for the education.

Equity of education becomes unbalanced

Lyssa - could parents get the list of books and chose to buy if feel like it?

JB - not the best option as teachers gaining information from various resources

- appreciate that it creates an issue but an important conversation to have and understand

Kristie - how can parents help students if can't find the information?

JB - resources should be on Compass.

Amanda Faragher - her son has some challenges which would benefit from having books for the outside help he receives.

- external tutor has asked for the book list, but is a challenge to get

JB - could put an English text on booklist

- personal items list will be the same as last year

- texts have been identified for English now

- want new staff to have some input into next years lessons

- need to get better at supporting parents to support students

- **learning areas take responsibility to explain the platforms being used to the parents**

Kristie - can't access the remarks/grades on EP

JB - not understand why that is the case, will look into it.

- 1/3 kids in Australia believe their teachers care for them and look out for them!

- want the Ss to be comfortable and safe in the environment. Balance between academic and feeling safe and well cared for

Annette - will outcome of MathsPathway be made available

JB - will review and be made available

- very good writing results in Naplan

- spelling collapsed whilst kids doing Naplan

Claire - query about the reliance on video presentations and why so many

Krystina - slap dash son. How to deal with this? No need to submit a script

JB - differentiation is very important, targeting different learning styles

- CoL video hopefully to capture the students growth in the past year

Amanda F - concern about performance re the English texts. Performance based, not writing based

- great idea to head of departments meeting with parents at the beginning of the year as JB suggested

Bus Routes for 2021

Mal - ? more extensive bus routes, any development there?

JB - approaching transport. releasing new routes at the beginning of they year. #28 comes from Leederville, not planned and put in place at the last minute in January 2020.

- communication with dept of transport over the next few weeks, will keep us all posted.

- kids adapting to different paths to school. Kids finding that train is faster than bus even if they have to do through city and connect.

Wayne - reminder to members that conversations such as those above could be covered before the meeting when JB is available

- stick to the agenda

JB - encourage to go to the owner of the curriculum to find out more and for faster feedback

12. Review of Current Meeting Tasks

Meeting closed at 8:15pm

13. Next Meeting

Week 2 Term 1, Wednesday February 10, 2021.

The AGM for 2021 will be held Week 7, Term 1, Wednesday, March 17.

End of minutes.

Summary of matters arising are tabled on the following page.

Minutes of 201125 - BHC P&C - General Meeting on 25 Nov 2020

Summary of Matters Arising

Decisions

Item	Decision
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3.	Motion Passed - Yes
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11.1	Motion passed - Yes
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Summary of Attachments

Attachments

Item	File Name
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5.	2020_Vol._17_Newsletter.pdf P_C_Principal_Update_25_November_2020.pdf
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7.	Board_Meeting_Notice_Dec_9_2020.pdf BHC_Board_Report_for_PC_251120.pdf
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11.1.	BHC_P_C_Budget_2020.11.22.pdf
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Attachments can be found under your TidyHQ admin account at:
Storage > Meetings > [201125 - BHC P&C - General Meeting](#)