

# Bob Hawke College P&C



## 210210 - BHC P&C - Annual General Meeting and first meeting of 2021

2021 Term 1 - week 2

Meet in the Library for in-person meeting. Or via Zoom:

[https://us02web.zoom.us/j/83760410790?](https://us02web.zoom.us/j/83760410790?pwd=N29jNm55VXdudW5RRExIVkpwUzQ4dz09)

[pwd=N29jNm55VXdudW5RRExIVkpwUzQ4dz09](https://us02web.zoom.us/j/83760410790?pwd=N29jNm55VXdudW5RRExIVkpwUzQ4dz09)

Meeting ID: 837 6041 0790

Passcode: 285170

When 10 Feb 2021 at 6:15 PM

Location: Bob Hawke College, Roberts Rd, Subiaco WA 6008, Australia

Chairperson Wayne Dropulich

Minute taker Ann Conlon

Present Shane Addis , Carolyn Antoni , Stephen Barber , Solmaz Beit (Executive Committee), Craig Bevis , Craig Bevis , Michelle Bowen , John Burke (Principal), Ann Conlon (Executive Committee, Secretary), Tahnee Davies , Bas de Waard , Pippa Dempsey , Wayne Dropulich (President, Executive Committee), Nicholas Dufty (Secretary of a Sub Committee), Michelle Emmett , Amanda Faragher , Emma Farrelly , Nads Fernandes , Gillian Hannington , Malcolm Harrison (Executive Committee), Rachele Humbert , Amanda Jones (Vice President, Executive Committee), Gemma Knight , Marlene Kornides , Naomi Liddelw , Emperatriz Lopez , Natalie Mcfarlane , Kirstin McGregor , Sharon Mendes , Karen Molhuysen , Dan Morgan , Dan Morgan , Cecilia Muller , Margaret O'Connell , Claudia Pal , Briana Pope , Judy Radalj , Caz Shurmer (Music Parents Collective Sub Committee), Matthew Shurmer , Meena Thiru (Treasurer, Executive Committee, Music Parents Collective Sub Committee), Elizabeth Tilmouth , Claire Turpin , Melissa (Lyssa) Twiss (Executive Committee, Chair of Sub Committee), Chantelle vanB

Apologies Sal Capelli , Nicole Cooper , Hongling Deng , Saurabh Gakhar , Carolyn Graham-Taylor , Adrian Lee , Mark Liddelw , Andrew McGregor , Jenny Nguyen , Dipali Patel (Secretary, Executive Committee), Donna Reece , Rhona Smith , Mite Stavreski , Anna Veerman

Unconfirmed Kate Prescott

# Minutes

## 1. Social Chat and General Q&A

## 2. Introductory Remarks - reminder to fill in nomination forms

Before we begin, we would like to acknowledge the traditional custodians of the land we are meeting on, the Whadjuk people. We acknowledge and respect their continuing culture and the contribution they make to the life of this city and this region.

Welcome to all the parents and new members who are attending this evening. We declare that there are sufficient financial members present to constitute a quorum for a General Meeting. We declare the Annual General Meeting open at 6:33pm.

## 3. Acceptance of Previous Minutes

WD proposed a motion that the minutes of the previous General Meeting on 25 November 2020 be accepted as true and correct.

Seconded by Lyssa

### Decision

Motion to accept Prior Meeting Minutes - **PASSED**

## 4. Correspondence - In and Out

WACSSO event Feb 17 - circulated via Facebook Group

ACNC reminder re annual filing - confirmed not necessary until June 2022

## 5. Election of Office Bearers - President, Vice President, Treasurer & Secretary

### Decision

Nomination of **WAYNE DROPULICH** as President

Nomination of **AMANDA JONES** as Vice President

Nomination of **MEENA THIRU** as Treasurer

Nomination of **ANN CONLON** as Secretary

**PASSED**

## **6. Election of Executive Committee Members (3 or 4)**

### **Decision**

Nomination of **Mal Harrison** to Executive Committee

Nomination of **Solmez Biat** to Executive Committee

Nomination of **Claire Turpin** to Executive Committee

Nomination of **Lyssa Twiss** to Executive Committee

Nomination of **Kirstin McGregor** to Executive Committee

**PASSED**

## **7. Election of Sub-Committees - Music, Fathering Project, Social Media, Events**

Minimum 3 members per except Music which is 4.

### **Decision**

Nomination of Music Committee - **Caz Shurman + 3 others. PASSED**

Nomination of Fathering Project Committee - **Mal Harrison, Michael Cheng, Nicholas Duffy. PASSED**

Nomination of Social Media Committee - **Cecilia Muller, Amanda Jones, Sisonke Msimang. PASSED**

Nomination of Events Committee - **Lyssa Twiss, Claire Turpin, Solmaz Biet, Claudia Pal, Rachel Humbert, Nicholas Duffy, Caroline ? PASSED**

## **8. Confirmation of Terms of Reference for sub-committees**

### **Decision**

Motion to continue with existing Terms of Reference - **PASSED**

## **9. School Board Report**

Some success with the Railway Parade Crossing action – a traffic warden (funded by the Department of Education) is now in place at Railway Crossing before and after school until the end of Term 1. This is a temporary measure until the Children's Crossing road works are completed (in approximately May 2021) when a traffic warden will be employed and funded by the WA Police.

Elections for two parent representative positions on the BHC Board will be held in the first two weeks of Term 2. A call for nominations will be made in Week 7-8 of Term 1. The elections will take place online. All parents/carers of students at BHC are eligible to nominate or re-nominate for a parent position on the board. There is no position reserved specifically for a P&C member.

□ The first Board meeting of 2021 is to be held on Wednesday, 17 February at 6 – 7.30pm in the BHC Boardroom. All non-board member are welcome to attend as observers.

□ The Board can be contacted via email at [bobhawkecollegeboard@gmail.com](mailto:bobhawkecollegeboard@gmail.com).

### **NEWS FLASH**

Unfortunately the presence of a traffic warden did not eventuate for the start of term. Due to the bush fires the company who was to supply the TWs (and fell within our budget) is now working directing traffic in those areas affected. Adrian and team are back on duty on Railway Road but we will continue to address this with the appropriate bodies to work this out.

### **Decision**

## 10. P&C Presidents Report

The Bob Hawke College P&C AGM for 2021 marks the end of the first full year for the P&C. I would like to take the opportunity to thank everyone involved with the P&C over the last year and especially the executive members who have all contributed immensely to the success of the P&C so far. It has been an honour to have been the inaugural President of the P&C and I think you would all agree that the P&C has gotten off to a great start and is poised to continue the excellent work for many years to come.

Despite the challenges for the year with Covid, the P&C has done lots of fantastic work. I look back on the year we have had and I reflect on the survey, which we sent out during the year. The big question on the survey I believe was "What do you believe should be the main role of the P&C?" and the overwhelming response by over two-thirds of the respondents was "Connect parents to the school". I think the P&C has done a great job to satisfy that role over the last year by providing opportunities for parents to connect with the College and in turn their children's education. I am confident that the P&C will continue to focus on the connecting role in the years to come.

The P&C has focused on connecting parents to the school by setting up sub-committees for Events, Music Parents Collective, Fathering Project and Social Media. These sub-committees all have great ways for the P&C to provide opportunities for parents to connect with the College. As the College grows this year and in the years to come, the P&C will need more people to help organise the connecting opportunities. Therefore, I encourage you all to get involved by volunteering a small amount of time at an event or by being on a committee.

In summary, I would like to thank everyone, especially the executive and Principal John Burke, for the support I have received as President and I eagerly look forward to the future for the P&C.

## 11. Treasurer - Declaration of Solvency, Acceptance of Financials, Acceptance of Budget from Draft to final

See attached 2020 financials.

The P&C ended the year with \$3458.52, of which \$1415.83 is allocated to Music Parents Collective.

There was no voluntary contribution in 2020 as we were a new school and the P&C was not yet in place.

The focus for the year was on community building and events were designed to break-even on cost rather than raise funds.

With the 2021 voluntary contribution amount, the P&C anticipates being able to help the school in the ways indicated in the budget.

### Decision

Declaration of Solvency signed and accepted by P&C Executive.

Motion to pass Budget for 2021 - **PASSED**

## 12. Principals Report

Items

### **1. College Closure**

Thanks to all parents, students and our staff as we managed the COVID-19 Lockdown and subsequent College closure.

Within 24 hours after receiving notice of the lockdown, our community managed to act with great cohesion in a calm and measured manner.

Students attended the College on Day 1 Feb 8 with 100% of students in masks: again, a terrific positive reflection of our College community.

### **2. Students Return**

Our College has grown from 274 students in 2020 to 601 students in 2021.

### **3. College Staff Update**

We welcome the following staff to the College for 2021:

Kara Beecham Associate Principal

Katharine Reid Inclusion Coordinator

Sophie Kinnaird Teacher HASS

Helena Duffy Teacher HASS/Year 8 Coordinator

Travis Dragon Teacher English

Tina Russell Teacher English

Emily Addis Teacher English

Kathrine Gee Science Lab Technician

Roberta Sampson (T2 on) Teacher Italian

Cassandra Politi Teacher Italian

Marianna Carrello (T1) Teacher Italian

Sarah Bruzzese Teacher Science

Matt Gallen Teacher Science

Rachel Hawes Teacher Science/Year 7 Coordinator

Daniel Lawrence Teacher Mathematics

Stephanie Bertholet Teacher Mathematics

Madison Dimitroff Teacher Mathematics

Alexander Grulich Teacher Phys and Health Education

Georgie Dawkins Teacher Phys and Health Education

Victoria Djurovic Teacher Digital Media

Georgie Perrot Teacher Drama

Sheila Halai Teacher Food Technologies

Steffi D'Silva Food Technologies Assistant

Ian Collishaw Teacher Design Technologies

Natasha Hill School Officer

Caitlin Gilchrist School Officer

Deborah Clark School Officer

These staff come to us with a broad range of experiences and specialisation.

As the College has grown, we have been able to increase our curriculum offerings. This year, students are taking classes in design technologies (woodwork, metalwork), food technologies, digital media and drama in addition to the course offered in 2020.

### **4. Stage 2**

PACT (the builders for Stage I) have been awarded the contract for Stage II.

The Start-up meeting occurred on Friday 5 Feb 21, and they will have Site Possession on 18 Feb 21. The construction of the six courts to the west of the

College is well underway, as is the construction of the link between the College and Subiaco Oval.

## **5. Railway Parade Crossing**

We have secured funding for a temporary Student Crossing at Railway Parade for Term 1, 2021. We look forward to working with the Town of Cambridge to establish a permanent crossing for Term 2, 2021. I would like to thank the College Board and the P&C for their advocacy and support in this process to date.

## **6. Key Dates**

15-17 Feb Year 7 Orientation Camp

17 Feb Year 8 Student Leadership Elections

4 Mar House Swimming Carnival

JB singled out two teachers:

Sarah Bruzzese, Science. Has a PhD in Astrophysics, brings a wealth of knowledge and experience to the position

Steffi D'Silva, Food Technologies Assistant, huge experience in this field

## **13. Sub-Committee Reports - highlights**

### **13.1. Events - propose Events Calendar for the year**

2020 Term 4 Movie Night: In spite of the weather, our last event for 2020, the Family Fun Night, went ahead as planned. Wind and a few drops of rain withstanding, everyone seemed to have a wonderful time. Many brought along camp chairs to watch the movie, or snuggled on the lawn under layers of blankets.

2021 Planning: As a committee, we have learnt a lot during the events COVID allowed us last year and have every intention of using that knowledge to plan, implement and carry out several more this coming school year. Our list of planned events, that maybe changed at a moment's notice due to any ongoing COVID restrictions:

- Term 1 Week 5/6: Welcome back picnic.
- Term 2 Week 5: Colour Run (Friday 21 May). (Waiting to hear back from Subiaco Council as to whether allowed on the Oval)
- Term 2: Cookie Dough fundraiser for MP Collective.
- Term 3 Week 5/6: "First in Best Dressed" Disco Bingo (21 or 28 August)
- Term 3: Fundraiser for afterschool clubs – possibly wine
- Term 4 Week 7: Movie night (Friday 26 November).

### **Decision**

Events Calendar for year passed? **PASSED**

### 13.2. Music Parents Collective

Next meeting planned **Monday 15th Feb 2021**.

All welcome 7pm in admin building- Positions up for re-election: convenor, secretary, treasurer, P&C representative.

Items for discussion

- Planned school concert dates for 2021, as well as ABODA, OPUS, P&C events
- Uniforms
- Music Leader selection
- Yearly Pin badges to present at completion of a year in the music program
- Distribution of vision and photos from 2020 concert.
- Equipment wishlist, such as perspex to go between percussion and band. Essential band instruments have been provided by the "start up" fund.

#### **Finance Report**

\$1415.83 currently available. Detailed financials for MPC for 2020 included in the P&C financials.

### 13.3. Social Media

Welcome to all the new Year 7 parents.

□ With the influx of new parents, Amanda Jones is stepping down as Social Media Lead to focus on other duties.

□ **Cecilia Muller** has been added as an Administrator on the Facebook group and is nominated to the Social Media Committee. Sisonke Msimang is unable to attend today but is also happy to continue on the Social Media Committee. Per the Terms of Reference we need a minimum of three (3) people on the committee.

□ **Agenda item:** Any additional volunteers interested in joining the Social Media sub-committee?

□ **Financial item to raise for the next meeting:** Zoom expenses are in the budget as an administrative cost. Requesting approval to shift the Zoom account to the P&C email and to pay for the annual membership with P&C funds at AUD \$209.90/year.

#### **Decision**

Cecilia Muller added to the Social Media Committee



#### **13.4. Fathering Project**

Started term 3 last year with a group of 16 dads and a presentation from the Fathering Project leader.

One event held in term 4 down at Matilda Bay with a game of soccer and a bar-b-que lunch.

Aiming to build momentum into this year with an event with the kids and a Dads only event each term.

New members and leaders are welcome as are ideas for outings.

### **14. Business Arising and General Business**

#### **14.1. Parent Engagement**

### **15. Next Meeting - week 7, Wednesday, March 17**

Week 7 Term 1, Wednesday March 17, 2021.

#### **Decision**

Confirm day of future meetings? ***To be discussed amongst executive***

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*End of minutes.*

*Summary of matters arising are tabled on the following page.*

# Minutes of 210210 - BHC P&C - Annual General Meeting and first meeting of 2021 on 10 Feb 2021

## Summary of Matters Arising

### Decisions

Item Decision

3. Motion to accept Prior Meeting Minutes - **PASSED**

5. Nomination of **WAYNE DROPULICH** as President  
Nomination of **AMANDA JONES** as Vice President  
Nomination of **MEENA THIRU** as Treasurer  
Nomination of **ANN CONLON** as Secretary

**PASSED**

6. Nomination of **Mal Harrison** to Executive Committee  
Nomination of **Solmez Biat** to Executive Committee  
Nomination of **Claire Turpin** to Executive Committee  
Nomination of **Lyssa Twiss** to Executive Committee  
Nomination of **Kirstin McGregor** to Executive Committee

**PASSED**

7. Nomination of Music Committee - **Caz Shurman + 3 others. PASSED**  
Nomination of Fathering Project Committee - **Mal Harrison, Michael Cheng, Nicholas Duffy. PASSED**  
Nomination of Social Media Committee - **Cecilia Muller, Amanda Jones, Sisonke Msimang. PASSED**  
Nomination of Events Committee - **Lyssa Twiss, Claire Turpin, Solmaz Biet, Claudia Pal, Rachel Humbert, Nicholas Duffy, Caroline ? PASSED**

8. Motion to continue with existing Terms of Reference - **PASSED**

9.

11. Declaration of Solvency signed and accepted by P&C Executive.  
Motion to pass Budget for 2021 - **PASSED**

Item Decision  
13.1 Events Calendar for year passed? **PASSED**

13.3 Cecilia Muller added to the Social Media Committee

15. Confirm day of future meetings? ***To be discussed amongst executive***