

Bob Hawke College P&C



210317 - BHC P&C - General Meeting

2021 Term 1 - week 7

Meet in the Library for in-person meeting. Or via Zoom:

[https://us02web.zoom.us/j/89207797710?](https://us02web.zoom.us/j/89207797710?pwd=UVNUWWFMMIJCQm53ckICSndxUmZFQT09)

[pwd=UVNUWWFMMIJCQm53ckICSndxUmZFQT09](https://us02web.zoom.us/j/89207797710?pwd=UVNUWWFMMIJCQm53ckICSndxUmZFQT09)

Meeting ID: 892 0779 7710

Passcode: 652121

When 17 Mar 2021 at 6:15 PM

Location: Bob Hawke College, Roberts Rd, Subiaco WA 6008, Australia

Chairperson Wayne Dropulich

Minute taker Ann Conlon

Present Georgina Barton , John Burke (Principal), Ann Conlon (Executive Committee, Secretary), Pippa Dempsey , Wayne Dropulich (President, Executive Committee), Nicholas Dufty (Secretary of a Sub Committee), Nads Fernandes , Malcolm Harrison (Executive Committee), Amanda Jones (Vice President, Executive Committee), Marni Klein , Kirstin McGregor (Executive Committee), Dipali Patel , Meena Thiru (Treasurer, Executive Committee, Music Parents Collective Sub Committee), Claire Turpin , Melissa (Lyssa) Twiss (Executive Committee, Chair of Sub Committee)

Minutes

1. Social Chat and General Q&A

2. Introductory Remarks

Before we begin, we would like to acknowledge the traditional custodians of the land we are meeting on, the Whadjuk people. We acknowledge and respect their continuing culture and the contribution they make to the life of this city and this region.

Welcome to all the parents and new members.

We declare that there are sufficient financial members present to constitute a quorum for a General Meeting. We declare the General Meeting open at 6:32 pm.

3. Acceptance of Previous Minutes

WD proposed a motion that the minutes of the previous General Meeting on February 10, 2021 be accepted as true and correct.

Seconded by - Mal

Motion **PASSED**

Decision

Motion: minutes of the previous General Meeting on February 10, 2021 be accepted as true and correct.

4. Correspondence - In and Out

WACSSO 2021 P&C Handbook received

5. P&C Presidents Report

Nothing to add to other reports.

6. School Board Report

17 March 2021

Catia Malaquias (Deputy chair of Board) presenting the report in place of Tahnee:

- At the last Board meeting held in February 2021, we spent some time discussing College communication protocols and the Board sub-committee workplans for 2021. The Chair and Deputy Chair positions were declared vacant and elections held. Tahnee Davies was re-elected Chair and Catia Malaquias was re-elected Deputy Chair for 2021.
- The Railway Parade Children's Crossing is still in the design phase with the Town of Cambridge and is unlikely to be constructed in time for Term 2. Further details will be provided when available. Significant funding for Children's Crossings at Railway Parade and Roberts Road was also promised by the Labor party during the pre-election period.
- The BHC Annual Report will be circulated early in Term 2, for those who like reading those sorts of things.
- Elections for two parent representative positions on the BHC Board will be held in the first two weeks of Term 2. A call for nominations will be made in Week 8-9 of Term 1. The elections will take place online. All parents/carers of students at BHC are eligible to nominate or re-nominate for a parent position on the board. There is no position reserved specifically for a P&C member.
- The second Board meeting of 2021 is to be held on Wednesday, 23 March at 6 – 7.30pm in the BHC Boardroom. All parents are welcome to attend as observers.
- The Board can be contacted via email at bobhawkecollegeboard@gmail.com.

Wayne clarified that nominations will go out on Compass
JB - will post on Monday

7. Treasurer's Report

See attached

How to access funds from the Parents P&C Voluntary Contributions.

[📎 17_Mar_21_Treasurer's_Report.pdf](#)

Tasks

- ✓ Ann to ask WLPS and Shenton what policy is in place for accessing funds
Assignee: Ann Conlon
Due date: 23 Apr 2021
- ✓ Meena to work with Nicole to move funds to Westpac account
Assignee: Meena Thiru
Due date: 23 Apr 2021

8. Principals Report

Principal Update

P&C Meeting

Wednesday 17 March 2021

Items

1. Nicole Cooper – Women of Achievement

Congratulations to Nicole Cooper, our Manager Corporate Services, Bob Hawke

College (and also President of Western Australian Education Corporate Services Staff Association) was one of four finalists for the Director General's Women of Achievement Award 2020 (Award went to a science teacher at Koolbinia PS)

2. Stage II Progress As a result of changes to the building program for Stage II Bob Hawke College, there has been an impact on the operations of the College. In summary:

- Our external hardcourt will not be accessible after 12/03; and
- The footpath on the corner of Coghlan Rd and Subiaco Rd will be removed from Thursday 18 March. An alternative route for student transit has been identified (please see attached correspondence)

Dept of Finance provided funding enabling students to walk guided by staff to oval via Roberts Road. So more students should be able to make use of the oval

Week 7 Term 2 a bridge should be in place to allow the students to access oval easily

Bridge may be completed before courts finished but would require extra permission (paperwork) to grant early access to students. Decision made not to go down that path.

3. Bag Storage

The second meeting of the Bag Storage Working group occurred on 10/03.

Updates of progress to be communicated

Visits planned to Shenton and Churchlands to see how these schools manage lockers

Andrew F provided data at the meeting for optimum bag weights for students. This is a work in progress.

4. Business Plan

A copy to be mailed to all families in the coming weeks

Everyone gets to see the vision.

5. Follow the Dream

The Follow the Dream Program was launched at the College on Friday 5 March.

Managed by the Polly Farmer Foundation, the program has been committed to a strengths-based approach, supporting Aboriginal students who have the potential to succeed and who have the support of their family/carers

6. Swimming Carnival

Over 400 students participated in the carnival. Discussion to be held regarding indoor/outdoor venue for 2022.

Competed against schools with 5 different year groups.

BHC came 2nd place.

7. Student Leadership Group Year 8 2021

Student Board:

Daniela Ceranic, Ashley Knight, Cooper Nisbet,

Laura Panetta, Lachlan Wheals, Bronte Woolf

House Leadership Team:

Orange House: Finnlay Grant-Mackay, Rebecca Puccini

Yellow House: Ian Lasmana Rejon Kelden Namgyl

Blue House: Ruby Habib, Tommy Wells
Green House: Liloue Farish-Luhan, Anushka Mukerj

Cara Beecham, new to the school executive as Vice Principal
Curriculum and senior secondary experience
From Margaret River

Great community event last Friday (picnic), great the P&C take ownership of such events.

Annual report will be available at end of year
Will look more like a year book, list college achievements etc

AJ - can we opt out of paper copy of Business Plan, get an electronic copy?
JB - logistics not so easy to work around. Only planned to do BP in hard copy form for this year. Future years will, more than likely, be electronic.

WD - names of school houses to be changed
JB - will not be colours for long. Will be named in conjunction with school community

[🔗 17_March_21_John_Burke_Peport_Stage_II_In....pdf](#)

9. Sub-Committee Reports - highlights only

9.1. Events - approve \$1000 tentative budget for Colour Run Term 2

Events Sub-committee Report

March 15, 2021

- Welcome Picnic 12/3/21, 368 tickets sold on TidyHQ, 10 families registered on the night. Overall the event made \$230.03, consistent with the P&C goal to be break even on events.
- Thanks to everyone for using the school's QR code for COVIDsafe.
- All future events to be advertised on Compass as well as Facebook.
- Accounting/Profit/Loss statement up loaded onto TidyHQ.
- **Next term:**
 - o Colour Explosion, details to follow
 - o Cookie Dough fundraiser for Music Parents Collective (MPC)

Not sure about Colour Run, waiting for the Heritage Council.

JB - school suggested it be the same day as cross country. AJ indicated that is too soon to plan.

AJ - moved a motion to approve a \$1000 budget for Colour Run

Amanda moved

Mal seconded - **PASSED**

Decision

Financial Motion: Events approve \$1000 tentative budget for Term 2 event (Colour Run) PASS/FAIL **PASS**

Tasks

- ✓ Events Committee to confirm Heritage Council terms.
Assignee: Melissa (Lyssa) Twiss
Due date: 27 Apr 2021

9.2. Music Parents Collective - approve \$200 for signage

Caz

MP Collective 14th March 2021

Appointment of Positions Convenor / P&C Rep – Caz Shurmer Secretary – Connie Low Treasurer – Michelle Yan Media Rep – Eska Chen Stage management co-ordinator (Peter Caufield will assist) – Lara Warmer Usher co-ordinator – Rhona Smith(to be confirmed) Catering co-ordinators – Meena Thiriu & Sarah Brown Fundraising co-ordinators – Gillian Hannington and Ayako Walker

Uniforms

Approval to be sought and anticipate uniforms to be ready for purchase beginning 2022.

Uniform Co-ordinator – Caroline Rusden.

Band Leaders

Ms Hamer to discuss with appropriate teachers, then presented at BHC Executive Meeting.

The plan is for each ensemble, including choral, to have a leader. Responsibilities to include leadership, representation for the group, spoke person for the group and to allocate tasks to other team members. Anticipating 5-6 students.

Concert

Liz Hamer will get written confirmation before publishing it on Compass and MP Collective FB page.

First event was on 12 March – P&C Event Wind 1 and Wind 2 ensembles played. Unfortunately not enough interest of students to “busk” after this performance.

Other planned student activities

11 June – Music performance excursion at Concert Hall. Volunteer parents needed.

Taiko drum – Year 7

Taiko and Kaboon percussions – Year 8

Marketing Material

Eska is designing a logo for MP Collective. Looking to purchase a pull up banner.

Instrument Wishlist

Have started the list with a Piccolo, Bass Guitar, Oboe with a bell.

Decision

Financial Motion: Music Parents Banner and Marketing materials at 200
PASS/FAIL

Seconded Amanda

PASSED

9.3. Social Media - approve Zoom cost of AUD\$209.90/yr

Sub-Committee: Social Media/Communications

Date: March 8, 2021

Prepared by: Cecilia Muller. Presented by Amanda Jones

- We have 549 members in the Facebook Group, +6% since 7 Feb 2021
- Agenda item: Any additional volunteers interested in joining the Social Media sub-committee?
- Financial Motion: Zoom expenses are in the budget as an administrative cost. Requesting approval to shift the Zoom account to the P&C email and to pay for the annual membership with P&C funds at AUD \$209.90/year.

Dipali nominated to help out with FB

Meena seconded motion for Zoom payment

PASSED

Decision

Financial Motion: Social media - Zoom expenses are in the budget as an administrative cost. Requesting approval to shift the Zoom account to the P&C email and to pay for the annual membership with P&C funds at AUD \$209.90/year.

Seconded by Meena

PASSED

Tasks

- ✓ Amanda to set up new Zoom account for P&C
Assignee: Amanda Jones
Due date: 27 Apr 2021

9.4. Fathering Project

See attached

[📎 17_March_21_Fathering_Project_report_.pdf](#)

10. Business Arising and General Business

10.1. Financial Commitments

- Current % of P&C voluntary contributions made. 53%
- Current % of school contributions made. 58%
- Total P&C voluntary contribution amount received by the school.
\$31,355.00

Figures as at 28/02/2021 and based on current roll of 589 students.

Teachers still trying to get a feel for where the \$\$\$ is needed, bear with them

AJ - ways for students to give back

JB - about 15 students fall into 'pay forward' category

10.2. Parent Engagement

Picnic very successful

Parent-teacher interviews - plans ?Week 11 term 2, reports going out

Crew/parent interviews

Week 2 term 3 - open to change

Prolonged discussion about parent/crew/teacher/student meetings

Mal observation - end of year school open worked well to get to converse with teachers

Wayne, as president of P&C, pointed out that the parents preferred to speak with the teachers and feels that it is part of the P&C duty to point this out

Catia - another avenue of meeting teachers? Something to think about

11. Next Meeting - Term 2, week 2, Wednesday, April 28

Close meeting 7:49pm

End of minutes.

Summary of matters arising are tabled on the following page.

Minutes of 210317 - BHC P&C - General Meeting on 17 Mar 2021

Summary of Matters Arising

Decisions

Item Decision

3. Motion: minutes of the previous General Meeting on February 10, 2021 be accepted as true and correct.

9.1 Financial Motion: Events approve \$1000 tentative budget for Term 2 event (Colour Run) PASS/FAIL **PASS**

9.2 Financial Motion: Music Parents Banner and Marketing materials at 200 PASS/FAIL

Seconded Amanda

PASSED

9.3 Financial Motion: Social media - Zoom expenses are in the budget as an administrative cost. Requesting approval to shift the Zoom account to the P&C email and to pay for the annual membership with P&C funds at AUD \$209.90/year.

Seconded by Meena

PASSED

Tasks

Item	Task	Assigned to	Due date
7.	Ann to ask WLPS and Shenton what policy is in place for accessing funds	Ann Conlon	23 Apr 2021
7.	Meena to work with Nicole to move funds to Westpac account	Meena Thiru	23 Apr 2021
9.1	Events Committee to confirm Heritage Council terms.	Melissa (Lyssa) Twiss	27 Apr 2021
9.3	Amanda to set up new Zoom account for P&C	Amanda Jones	27 Apr 2021

Summary of Attachments

Attachments

Item File Name

- | | |
|------|--|
| 7. | 17_Mar_21_Treasurer&#39;s_Report.pdf |
| 8. | 17_March_21_John_Burke_Peport_Stage_II_In....pdf |
| 9.4. | 17_March_21_Fathering_Project_report_.pdf |

Attachments can be found under your TidyHQ admin account at:
[Storage > Meetings > 210317 - BHC P&C - General Meeting](#)