



# BOB HAWKE COLLEGE

## MINUTES Annual Public Board Meeting held on 24 November 2021

**Location:** BHC Staff Room  
**Chair:** Tahnee Davies  
**Secretary:** Vacant  
**Minutes:** Michelle Chapman

**Attendees:** Adrian Lee, Tahnee Davies, Erica Schurmann, Catia Malaquias, Annette Nisbet, Matt Titmanis, Kylie Ashenbrenner, Nicole Cooper, Naomi Liddelow, Kara Beecham, Carlee Ingleson

**Student Representatives:** Bronte Woolf, Laura Panetta

**Community Attendance:** John Burke (part), Marni Klein, Andrew Faragher, Michael Raghib, Amanda Kakulas, Krystina Myhre  
*[attendance incomplete]*

**Apologies:** Jeanette Steers

	Agenda Items	Discussion/Action	Who
1.0	Welcome and Acknowledgement of Whadjuk Noongar Country	Welcome to community members attending the meeting. Acknowledgement of Adrian Lee in Acting Principal role.	Chair
1.1	Reflection	RD reflected on his time on the Inner City College Advisory Committee and then BHC Board. He commended the College on its journey to stay innovative and current to provide the best outcomes for students. RD acknowledged his role as a link between the College and the Community and the importance of Community membership. Keen to support a student exchange program with Subiaco in USA and Italy.	RD
1.1.1	Presentation to Richard Diggins	A vote of thanks and commemorative plaque was presented to Richard Diggins by John Burke.	JB
1.1.2	Community Board membership	Two community board members are appointed on an annual basis and new or re-appointments will be discussed early next year. CM to continue until then. Would be useful to have background briefing paper for prospective members.	
1.2	Apologies, Disclosure of interests	Jeanette Steers	
1.3	Correspondence	Nil	
1.4	Confirmation of Agenda	Annual Public Meeting	
1.5	Minutes and Actions of Previous Meeting	Minutes of meeting held 8 September 2021 accepted as true and accurate record of the previous meeting circulated by email read as accepted. TD: Moved AN: Seconded All in favour	
1.6	Actions from Previous Meeting	<ul style="list-style-type: none"> <li>• iPulse – Trial App in a controlled group to be piloted in Term 1, 2022.</li> <li>• Uniform variations being considered with input from students. Outcome to be presented in 2022.</li> </ul>	

	Agenda Items	Discussion/Action	Who
		<ul style="list-style-type: none"> <li>• Bag Storage Report presented, modifications to gym lockers and additions to student central storage to be undertaken</li> <li>• Parent/student exit survey to be introduced</li> <li>• All gender toilets advocacy continuing, contact made with Dr Katrina Stratton, MLA Nedlands</li> </ul>	
1.7	BHC Board Self-Assessment Outcomes	<p>2021 results from self-assessment presented. Main points were:</p> <ul style="list-style-type: none"> <li>• Robust discussions and strong leadership viewed as a strength, high value sub-committees</li> <li>• Concern over operational intrusion</li> <li>• Discussion around community membership with wider representation desired</li> <li>• Introduce co-opted members to the sub-committees to gain further expertise and not overburden board members</li> </ul>	
2.0	Student Board Update	<p>Bronte and Laura presented a reflection of initiatives the student board had developed or organised. The Student Board had drafted their Terms of Reference and were working toward specific roles for candidates to create a more cohesive and effective Student Board. Outlined recommendations for improvement, more reporting from the school board, a desire to have a more authentic student voice, maintain 'kidness' and a need for diversity in the voice. Will submit a written report for college board consideration.</p>	
3.0	Principal's Update and Questions	<p>Principals update presented. Main focus:</p> <ul style="list-style-type: none"> <li>• New COVID 19 vaccination guidelines will not cause disruption to workforce at BHC as all are vaccinated. Mandate does not apply to casual visitors to college.</li> <li>• Year 9 Rights of Passage camp in 2022 (cost \$480 min)</li> <li>• Feedback delivered to parents on learning environment survey, not yet considered social environment responses. Adjustments made in response. <ul style="list-style-type: none"> <li>○ Need to address comments regarding social environment.</li> <li>○ Concern that parent support for blended learning was overstated in college response.</li> <li>○ Concern regarding adherence to principles of Universal Design, current practice not reflecting what community is asking for.</li> </ul> </li> </ul>	AL
4.0	Finance Update	<p>2022 Annual Charges and Contributions presented for board approval.</p> <p>Board approved the following 2022 contributions, fees, charges and booklists as presented subject to additional wording for student equity fund donations:</p> <p>Voluntary Contributions \$235  P&amp;C Contribution \$100  Student Equity Fund payment options provided  Extra cost options for year 9 electives noted (with additional explanatory wording added)  Year 7,8 &amp; 9 Booklists (Campions is new supplier)</p> <p>NC: Moved  KA: Seconded  All in favour</p> <p>Student equity fund is a donation. NC and Student Central team to determine eligibility on a needs basis. NC to work with SC to determine process through which families are in need and able to access the assistance in a discrete manner.</p>	NC

	Agenda Items	Discussion/Action	Who
5.0	<b>Sub-Committee Updates</b>	All reports noted, with time permitting only a brief verbal summary of work undertaken this year.	
5.1	Risk Sub-committee	[Kylie (Chair), Adrian, Nicole, Tahnee] Awareness of board oversight role vs operational input. Some outstanding issues to consider early in new year.	KA
5.2	Student Wellbeing Working Group	[Erica and Naomi (Co-Chairs), Kara, Annette, Jeanette, Catia, Kate] Continuation as a cooperative committee with Student Central representation. Remains focussed on student wellbeing; <ul style="list-style-type: none"> <li>• student mental health</li> <li>• sexuality and wellbeing</li> <li>• disability</li> </ul>	ES
5.3	Facilities and Amenities Sub-committee	[Catia (Chair), John, Richard, Matt and Erica] Main focus at present is Stage II build with the addition of all gender toilets, allowing a choice of toilet facilities to provide inclusion for all students and the right to feel safe.	CM
5.4	Governance Sub-committee	[Annette (Chair), Tahnee, Richard and Matt] Reviewed positive behaviour approach with final draft in 2022. Acknowledgement of student equity fund donation to be through referral from SC. Board approved the process of donation acquittal of student equity fund. Moved: NC Seconded: TD All in favour	AN
6.0	Other Business	Opened to public question/comments	Chair
	<b>Next meeting: Wednesday, 16 February 2022</b>		
	Meeting Closed:	8:45pm, followed by refreshments	

Approved as true and correct record of meeting.

Signed:   
Tahnee Davies  
Chair – BHC Board