2022 BOB HAWKE COLLEGE

Student Enrolment Information

(FOR ENROLMENT IN A WESTERN AUSTRALIAN PUBLIC SCHOOL)

This form is intended for children whose Application for Enrolment has been accepted

Parents should read the information below before lodging the Enrolment Form with the school.

The form is to be completed in English.
If you need help including translation and interpreting services, please ask the College staff for assistance.

INFORMATION TO BE PROVIDED

The information you provide enables the Department and the College to communicate with you about important matters, to care for your child in emergencies, to plan for special needs and to meet State and National reporting requirements.

Documentary evidence may be required to support any information supplied. Principals may need to consult with the Education Regional Office where evidence has not been supplied. All official records must be in the child's legal name. The use of a preferred name may be possible for informal communication.

Family information should include details of the parent residing at the same address as the student. Details relating to parents not residing with the student may also be included in the **Parent/Guardian Details** section of the form.

Advise the College of any court orders or any changes in relation to the child's name, usual place of residence and/or name and usual place of residence of parent/s.

CONFIDENTIALITY

All information provided on this form will be treated confidentially *(s 242 of the School Education Act 1999)*.

INFORMATION ABOUT YOUR OCCUPATION AND EDUCATION

The National Goals for Schooling in the 21st Century state that 'the learning outcomes of educationally disadvantaged students '..... should.....' improve and, over time, match those of other students'.

All parents across Australia, no matter which school their child attends, are being asked to provide information about their family background to promote an education system which is fair for all Australian students regardless of their background.

Providing this information is voluntary but your information will help the Department of Education to ensure that all students are being well served by our public schools.

CONSENT FORMS

The following information is attached for parents to consider and sign if in agreement:

Media Consent: Publication of images of the student and their work.

Viewing Consent: For 'Parental Guidance (PG)' items deemed suitable by the teacher and school administration.

Students Online in Public Schools Consent: Appropriate use of internet and ICT services by students.

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STUDENT HEALTH CARE

The Department's Student Health Care policy clarifies the actions to be undertaken by public schools to manage student health care needs. All students require an up to date Student Health Care Summary. For students identified as having health conditions requiring support at school, additional form/s will be provided by the College.

THIRD PARTY SOFTWARE APPLICATIONS

Please be advised the following software applications are used by the College.

Name	Category	Information	Terms of Use/Privacy Policy
Compass https://www.compass.education	School Management Software	**Information provided** Student name, student email, date of birth, address, phone number, school name, class details, school year, student work, attendance, behaviour, profile or other photos, gender, medical or health, grades or performance, financial information, videos, parent email, mobile, financial information and letters (consent). **How the information is used:** To collate all necessary information in a web-based school software ecosystem, which drives operational efficiencies, improves learning outcomes and enables better communication in the school community. **Where the information is stored:** Within Australia	https://sites.google.com/a/jdlf.com.au/policies/policies
Monitor WA https://www.monitorwa.com.au/	SmartRider card management	**Information provided**: Student name, date of birth, school, profile or other photos. **How the information is used:** SmartRider card ordering with optional canteen payments. **Where the information is stored:** Within Australia	N/A

SUBMITTING THE ENROLMENT FORM

Submit the Enrolment Form and copies of supporting documentation via email to:

BobHawke.Col.enrolments@education.wa.edu.au

For all enquiries regarding enrolment at Bob Hawke College, please contact 9222 5600.

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