



**BOB HAWKE
COLLEGE**

Minutes

Board Meeting held on 15 June 2022

Location: BHC Staffroom/Library
Chair: Tahnee Davies
Secretary: Zac Morrow
Minutes: Rowena Beaumont (from recording)

Attendees: John Burke, Tahnee Davies, Erica Schurmann (via Teams), Catia Malaquias, Matt Titmanis, Naomi Liddelow (via Teams), Kara Beecham, Krystina Myhre (via Teams), Zac Morrow, Emily Donders

Apologies: Nicole Cooper, Adrian Lee, Rowena Beaumont, Carlee Ingleson.

Meeting opened at 6pm.

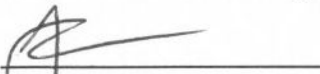
	Agenda Items	Discussion/Action	Who
1	Introduction		
1.1	Welcome – Acknowledgement of Whadjuk Noongar Country		Chair
1.2	Reflection	Kara's reflection comes after being at a funeral for good a family friend. In talking about what defines success for a person? There is a quote from a book that JB has shared with staff, where the fox asks a little boy about what success is the boy answers "To Love". Big part of what KB is trying to create is that when students leave BHC that they feel that success whatever that might be relationship, academic, in transitions Success can mean so many different things to different people. It's about to Love, to be kind and have beautiful relationships. Success in social and emotional success.	KB
1.3	Apologies, Disclosure of interests	Nicole	
1.4	Correspondence	N/A	
1.5	Confirmation of Agenda	Focus on Principal Update. Finance Report Information -iPulse update in writing was helpful as provided by NC. One update for the Governance Committee – will go through some recommendations made.	
1.6	Minutes and Actions of Previous Meeting	Minutes of meeting held 11 May 2022 accepted as true and accurate record of the previous meeting circulated by email read as accepted. TD: Moved ES: Seconded All in favour	
1.7	Updating Actions from Previous Meeting • Action list for review	Ongoing matters <ul style="list-style-type: none"> Update on the iPulse App – NC has included a written report. Bag storage – Seeking money from PC fund. Last quote \$17,000 asking P&C for consideration. Lockers made larger and getting some data on how often they are used and potentially providing getting some more if they will be used.	

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		<p>Student Social Experience- summary of the response need an update on changes as a result of that survey.</p> <p>Student surveys</p> <ul style="list-style-type: none"> 2 Students have left since last board meeting, 6 surveys sent out 2 responses returned; 1 x moved change to regional area was – positive; 1 x elements area of communication improvement and classroom experiences. <p>(There is only a 50% return of these surveys) ACTION: at the end of year to have a copy of the summary of the responses. To note anything of concern to take action on.</p> <p>Student Uniform Tracksuit pants and shorts. JB advised Harvey to let us know when the supply will arrive should be Sem 2.</p> <p>Risk Matrix A meeting is yet to be arranged.</p> <p>2021 Annual Report Current Edit should be ready by end of week 9 for circulation – needs approval by the Board. ACTION: Require half an hour feedback session next board meeting.</p> <p>Positive Behaviour Framework- (in draft form) has been circulated. ACTION: Would like feedback from subcommittee, making sure it reflects the values and vision of the college.</p> <p>Professional Learning for the board around Board Training next meeting. T3 W3. Scheduled for the start of next meeting. Half hour at the beginning of B Meeting. After dinner to go through more thoroughly. ACTION: Next board Meeting 5:30-: 6:30 / Dinner @ 6:30 governance training to continue for hour and a half after board meeting.</p> <p>Stepping into Adult hood Camp. any student declining, we are making contact and reaching out to these families to find out the reasons for not wanting to attend. Whether it be financial, friends, or overnight stay. Trying to support all families to get to experience some part of the Camp.</p>	
2	2022 Updates		
2.1	Principal's Update including Annual <ul style="list-style-type: none"> Principal's Report – for noting Suspension Data Naming School Houses and Facilities Positive Behaviour Policy (Draft)Report Update 	Principal Report - Snapshot of data presented. JB Suspension Data <ul style="list-style-type: none"> Identifying the breakdown of suspension figures. Kids who get regular suspension usually need the most support. When suspensions are recorded would like data identifying students' disability and year groups as well as gender and first nation status. What might be causing particular trends could be useful information. 	JB

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		<ul style="list-style-type: none"> • Student Pathways Option selections being finalised over the holidays, including Uni Direct, Uni Pathways and Vocational. • Crew will be having subject content discussions. • Acknowledged most suspensions caused by students who have weak executive functions. Kids with a learning difference or diagnosis appear regularly. ACTION: BHC collection of data can monitor/record this information. This can also support the implementation the Positive Behaviour Policy. <p>Naming of Buildings and School Houses –</p> <ul style="list-style-type: none"> • The Board Themes are chosen, selected and some research done about appropriate names and each part of the process is brought back to the board for comment and approval. If approved, we will launch at the House Carnival in September. • Cost commissioned for private consultancy is \$10,000 (this is taking out some elements) comes from school budget. This is ameliorated over 40 or 50 years the investment being well worth it. • The survey will be done internally. Research internally – which will involve the kids. Important to make sure they will be an inclusive representation of the broader community. <p>Positive Behaviour Policy- (draft)</p> <ul style="list-style-type: none"> • Comments saved for in person - meeting 20 June. 	
2.2	Finance Update <ul style="list-style-type: none"> • Finance Report – for noting • EI Pulse Update 	Nicole absent, John briefly talked through report. Breakdown of targeted initiatives. Professional Learning (particularly for graduate teachers) programs have been on hold. We were scheduled to have all staff over a two-year period to go through this program. This is on target to happen soon as we have the ability to get staff out doing PL. iPulse- still awaiting the vendor to meet the requirements of the Department. Security of data and the Single Sign on. Alternative if it's not possible is to maybe look for another provider....?	
3	Sub-Committee Updates (as required)		
3.1	Governance Sub-committee	ES – discussed the concerns and consideration of the student Board Report <ul style="list-style-type: none"> • Teacher engagement • Gender bathrooms coming on board. • Inclusion issues. - Recommendations was to suggest student involvement to help the school develop the guidelines and codes of conduct and training for the teachers and students around appropriate use of inclusive language around gender specific elements. For student to also receive notification about student recognition of BHC Values (in case parents miss email, students are aware) - Consider the sustainability of the role of councillor. 	

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		<ul style="list-style-type: none"> - Vote in recommendations to have Alex Roberts, - current parent and works as Employer Liaison officer with Dept of Ed working in policy and programs to prepare Job Seeker. <p>ACTION: John to approach Alix Roberts to determine her interest in joining the board</p> <ul style="list-style-type: none"> - Process of election of student to join the board. 2 vacancies not available until the students turn 15 years of age. <p>Consider providing an opportunity for students of different ages and different stages of their engagement with school, identify a position for students in years 9,1 in years to come for ,11 and 12.</p> <p>Nomination to take place in weeks 3-5 of T3. Election week 6. Induction week 7 T3. ACTION: Obtain some input from student board on how they think students should be selected for board roles. TD to attend student board meeting and report back at next meeting.</p>	
4	Other Business		
4.1	P&C Meeting date	<p>P& C have requested we can change the weeks of our meeting. Instead of weeks 3 and 8 can we do 4 and 9? ZM will have a discussion with P&C to confirm. Preference is to keep original timing. P&C can consider moving to Week 4 &9.</p>	ZM
	Next Meeting Wednesday, 3 August at 5.30pm.		
	Meeting Closed	8pm	

Approved by BHC Board on 3 August 2022.

Signed: 
BHC Chair