



BOB HAWKE COLLEGE

Minutes Annual Board Meeting held on 23 March 2022

Location: BHC Boardroom
Chair: Tahnee Davies
Secretary: Vacant
Minutes: Rowena Beaumont

Attendees: John Burke, Tahnee Davies, Erica Schurmann, Catia Malaquias, Annette Nisbet, Matt Titmanis, Kylie Ashenbrenner, Nicole Cooper, Naomi Liddelow, Kara Beecham, Carlee Ingleson, Jeanette Steers

Student Representatives: None

Apologies: Adrian Lee

Meeting opened at 6pm.

	Agenda Items	Discussion/Action	Who
1.0	Welcome -- Acknowledgement of Whadjuk Noongar Country		Chair
1.1	Reflection	Reflection on amazing moments people have provided – function is to live not exist. Thinking about this in terms of teachers. The teachers the ones that I remember, that looked me in the eye and asked me a question and gave their time to wait for the answer. They used their time to wait to ask, to think of me. They used time in their role to nurture and help a child find a small place of joy at school. I wish for this at BHC –to be extraordinary to use time to support our children in a time anxiety with COVID, climate disasters and war. We need to respond by making this a safe place for expression and care.	KA
1.2	Apologies, Disclosure of interests	CM has joined the P&C Inclusion Sub-committee.	
1.3	Correspondence	None	
1.4	Confirmation of Agenda	Confirmation of agenda focusing on reports from John and Nicole.	
1.5	Minutes and Actions of Previous Meeting	<u>RESOLUTION:</u> Minutes of meeting held 16 February 2022 accepted as true and accurate record of the previous meeting circulated by email on TD: Moved AN: Seconded All in favour	
1.6	Actions from Previous Meeting	<u>Ei Pulse APP</u> Sunny has lodged a ticket with the Department. Approval has gone through; waiting for IPulse to action. Development of the software is required to enable students to use Single Sign On the department uses for ease of use of students being able to manage their accounts and passwords safely. ACTION: <ul style="list-style-type: none"> College is working directly with Ipulse – Nicole to follow up where they're at. <u>BAG Storage</u> Update in risk sub-committee discussion	

	Agenda Items	Discussion/Action	Who
		<p><u>Student Social Experience</u> Broad summary went out in the last update date 11 March.</p> <p>ACTION:</p> <ul style="list-style-type: none"> • Actions that have taken place since last survey going out in the next Update 25 March and again the last Update of the Term 1 8th April. <p><u>NSI Surveys</u> Scheduled again for Term 2 for week 6 to week 8 for parents, students and staff.</p> <p><u>Student Exit Survey</u></p> <ul style="list-style-type: none"> • Sent out 11 received 3 back – not identifying a trend of data. Some value in asking reasons for departure of BHC, if we find there are reasons, we have control over we should know about it. • Suggestion to change some of the language in the survey. It's DOE language, this can be confusing about what we're asking and as a result could get varying answers depending on parents understanding. Plain language, ask reasons for departure. • Still need consistency of information. <p>ACTION:</p> <ul style="list-style-type: none"> • Board members to provide feedback to JB on surveys. <p><u>Student Uniform Update</u></p> <ul style="list-style-type: none"> • Girls shorts almost in production. Looking for a bit more coverage and a fabric that is a bit more light weight and comfortable. • Boys short to switch to new fabric, nicer longevity and easier wash and wear. We will phase this in when exiting short stock is depleted. • Still looking at a tracksuit/pant. Harvey proposed before end of Term, a cut more comfortable for kids Design - sporty version. • Share this with the board and to have the conversation around this with students and parents. Mount Lawley Tracksuit pant example put forward as a suggestion. <p><u>Perth Modern P&C Collaboration</u></p> <ul style="list-style-type: none"> • Not making contact with Perth Modern (with all they have going on) Will reach out if there are any issues with the development re: road to Perth mod that impacting Bob Hawke. • Collaborated on security- study circulated to Facilities and Amenity subcommittee that was done through Perth Mod and BHC about what the risks are around movement of kids and traffic. Board can have a look at that and be circulated. <p><u>Student Board 2021 Report</u></p> <ul style="list-style-type: none"> • Governance Sub-Committee still to consider this report and bring back recommendations to board on any action to be taken. 	
2.0	Reports		
2.1	Principal's Report	<ol style="list-style-type: none"> 1. COVID summary <ul style="list-style-type: none"> • Required by WA Health to keep providing confirmed case update. 2. Uniform Update 3. Stage 11 Progress 4. Social Media <ul style="list-style-type: none"> • Tiktok videos of 'Bob Hawke Hottest'. Keen to let cohort know how important it is to protect their (students) images. Concern filming happened at school. • Acknowledged this is hard to police. 	JB

	Agenda Items	Discussion/Action	Who
		<ul style="list-style-type: none"> • Part of the Health Curriculum in yrs 7,8,9&10 touches on impact of social media a focus on Cyber safety. • Some issues with blame going to students who 'snitched' <p>5. Exit Survey</p> <p>6. East Kimberley College Partnership</p> <ul style="list-style-type: none"> • Aboriginal and Intercultural subject in Yr 10 for Student to have opportunity to go to East Kimberley. • Staff exchange - Starting a new teacher Term 2 (from East Kimberly College) <p>7. Staffing Update</p> <ul style="list-style-type: none"> • EA and Maths Teacher recruitment underway. <p>8. Year 9 Crew 2022 curriculum</p> <ul style="list-style-type: none"> • Outcome achieved for Yr 7 camp worked well as a day camp. Proposal for next year will remain a day camp. • Finish off the Early Adolescence part of the journey • 3 Key components – Adolescence to early adulthood. <ol style="list-style-type: none"> a) Year Nine CREW curriculum b) Personal Best Challenge project c) 3-day Steps Camp in T3 • Year 9 camp to develop sense of awareness. • Developing a learner passport - electronic file – where students can log journey on personal development from Yr 7-12 including the logging of community service hours. • Dates for Camp Week 7 & 8 Term 3, August 2022. • Consider accessibility for students with ability impairment. Working with Kate Reid on possible challenges to be inclusive to all students. <p>9. Choosing House Names</p> <ul style="list-style-type: none"> • House names should be ready to go by the time of the carnival – it is suggested it should be Wadjuk Noongar names/themes. Students will be choosing names through external lead process (Creating Communities). <p>10. Staff Videos</p> <ul style="list-style-type: none"> • Will be live and accessible by the end of Term 1. <p>11. School Photos</p> <ul style="list-style-type: none"> • Parents not happy about choice of provider in regards with school photos, lack of satisfaction with quality photos provided. • Three-year contract. College will be looking at all providers available, to choose a more suitable option for next year. 	
2.2	Finance Update	<p>Presenting the Financial Report</p> <ul style="list-style-type: none"> • Report details on Student Funding at Census • Funding provided with the breakdown number of students in different categories of allocations such as Allocation aboriginal, additional languages disabilities diagnosis funding. • Top up figure is to provide additional support for the college. • Allocation per category including social disadvantage. • YTD figures carry forward and student-centred funding are detailed. • Student Equity Fund Collections \$9000: College should promote the benefit of donating to the equity fund. So people can see how it impacts students in need, with financial difficulty. Communicate what's already been done with promote more donations in the future. <p>ACTION:</p> <ul style="list-style-type: none"> • College to communicate what's been done with Student Equity Fund to encourage more donations in future. 	NC
3.0	Other Matters		
3.1	Board Members: Elections and community members	<ul style="list-style-type: none"> • Advertising for New Board members is taking place from now till the end of Term 1. 2 x parents and 1 x teacher required for the board. 	TD

	Agenda Items	Discussion/Action	Who
		<ul style="list-style-type: none"> • Elections will happen in the first week of T2. • Board looking for future members for the board to really connect with the pathways for our young people – in the way of tertiary, vocational, industry to be part of that planning /and discussion would be beneficial. To offer direction, guidance and advise for our young people moving into that space. Also seeking youth and building culture (organisational psych background). • Some Year 9s are now eligible to join the board from August. (those turning 15 from 1 Aug onwards) <p>ACTIONS:</p> <ul style="list-style-type: none"> • Board to consider nominating people as community members who might have some tertiary pathway connections. • John to include in invitation to parents to nominate for the board to highlight areas of need. 	
3.2	Sub-committee updates	<p>Risk Sub-Committee (Kylie)</p> <ul style="list-style-type: none"> • SC reviewed Risk Matrix (New risk - Balustrade height; All Gender bathrooms; Bag storage) • Also looked at positive behaviour policy/framework – risk associated with lack of policy • Risks associated with student learning concerns • Key message – next report needs to focus on mitigating the risk. <p>ACTION:</p> <ul style="list-style-type: none"> • Risk S/C to focus on mitigation and management of risks within risk matrix <p>Governance Sub Committee (Tahnee)</p> <p>Staff survey highlighted staff are concern about staff safety.</p> <ul style="list-style-type: none"> • Positive Behaviour Framework Policy needs to be finalised. • Assessment Policy • Student Board Report- look at recommendations from the end of 2021. • Uniform – School Policy has been reviewed. <p>CM – Facilities and Amenities Sub Committee</p> <ul style="list-style-type: none"> • Stage 2 • Gender Toilets – details recommendations made to reflect in current plan. (Fit Out – including sensory aspect) • New Item - WAY FINDING with the new site development, are methods in place to assist with people to find their way round the campus. 	
3.3	Vote of Thanks for departing members	Grateful thanks offered to departing board members after 2 years on board: Jeanette Steers, Kylie Ashenbrenner and Annette Nisbet	
3.3	Business Arising		
3.4	Next Steps & Action		
	Next meeting: Wednesday 11 May 2022 @6pm		
	Meeting Closed:	8:23pm	

Approved by BHC Board on 11 May 2022.

Signed:

BHC Chair