



BOB HAWKE COLLEGE

Minutes Board Meeting held on 3 August 2022

Location: BHC Staff Room
Chair: Tahnee Davies
Secretary: Zac Morrow
Minutes: Rowena Beaumont

Attendees: John Burke, Tahnee Davies, Erica Schurmann, Catia Malaquias, Nicole Cooper, Naomi Liddelow, Kara Beecham, Krystina Myhre, Zac Morrow, Emily Donders, Alex Roberts, Matt Titmanis and Carlee Ingleson (via teams)

Student Representatives: None

Apologies: Adrian Lee

Meeting opened at 5.30pm.

	Agenda Items	Discussion/Action	Who
1	Introduction		
1.1	Welcome – Acknowledgement of Whadjuk Noongar Country		Chair
1.2	Reflection	Zac's reflection on Australian Film "The Castle" 1997 – Considered the concept of Utilitarianism - the greatest good for the greatest number. We can all relate with what we're trying to do at BHC, developing the school with the best practice in everything the school does without resorting to utilitarianism, because it means you are justifying why a decision which is essentially bad for one group of people is ok because it benefits another large group of people. We want to come up with a solution that works for everybody.	ZM
1.3	Apologies, Disclosure of interests	Adrian Lee	
1.4	Correspondence		
1.5	Confirmation of Agenda - Sub-Committee Updates - Annual Board Governance Training	All reports to be accepted as read due to time constraints.	
1.6	Approval of Previous Minutes	Resolution: The Board APPROVES the Minutes of meeting held 15 June 2022 as circulated on 1 August 2022 as a true and accurate record of that meeting. TD: Moved CM: Seconded All in favour	TD
1.7	Updating Actions from Previous Meeting	<ul style="list-style-type: none"> iPulse has regretfully advised they are unable to work with and meet Department Security requirements at this time. ACTION: Student Wellbeing Group to explore other options.	

	Agenda Items	Discussion/Action	Who
		<ul style="list-style-type: none"> • Bag Storage – P&C are still considering funding request. In principle support given, now taking it to the next P&C meeting in week 7. • Student Social experience- JB will circulate newsletter around. • Student exit survey – last time JB provided a copy summary of responses. • Student Board Report 2021 – Delegated this to the Governance Committee, wanting to invite students to come to the Sub committee this is still a work in progress. TD attended a student board meeting with Naomi end of T2 report in there from meetings. CI confirmed meetings are held every Wednesday at lunch time. JB -Standing invite to all Board Members to attend the Student Board. Room number listed on the report. • Board Community Members – JB approached Alix Roberts to join board. Brief Intro - Works for the Department of Employment Workplace Relations as Employer Liaison Officer. Observing this meeting. • Risk Matrix – Put on the backburner – concentrating on other things. • 2021 Annual Report – Has been going to and from the Publisher, almost done. Last request was for graphs and tables in the draft from the raw data to go back. Has been more difficult than expected. Have requested the company for it to be ready to go by the end of next week (8-12 Aug). Board to review at the next meeting. • Positive Behaviour Framework (KB) -Committee will meet next week, diverse selection of staff from, Essential Services, Psych, EA's, Student Central Team and Teaching Staff across learning areas. Come back to Student Wellbeing committee with the next version of this document – to be audited and ready to be actioned. Positive behaviour approach to be delivered in every aspect of the college. Celebrate when this working well. Will also get feedback from the Student Board. Aim to be ready for induction for new staff in November 2022. 	
2.0	Sub-committee Updates		
2.1	Facility and Amenities Sub-Committee Update	Report circulated and taken as read.	CM
2.2	Student Well-being Working Group Update	Already had discussions about iPulse and Behaviour policy, nothing further to add.	NL/KM
2.3	Governance Sub-Committee Update	<ul style="list-style-type: none"> • Provided an update at previous forum haven't convened since as waiting for the Positive Behaviour information will touch base when had a chance to review. • Student Board Report - reports presented and read. At recent student board meeting, asked for feedback from students regarding students joining our Board. <p>ACTION: Process for Student membership of BHC board will be put on the student board agenda next week, will get data on students eligible to join.</p>	<div>ES</div> <div>CI</div>

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2.4	Risk sub-Committee Update	Will review risk matrix at next meeting. Not a priority at present.	NL
3.0	School Operations		
3.1	Principal's Update including Annual Report Update	<p>Principal's update presented.</p> <p>Yr 9 Camp – To encourage more students to take part. Part of our planning and reflection is to build a positive culture as the student come back and share really positive experiences.</p> <p>NAPLAN data - Celebration in that our Aboriginal attendance to like schools is a significant statistical difference - 12% attending better than like schools.</p>	JB
3.2	Finance Update	<p>Report presented snapshot of financial position as at 3/8/22</p> <p>Significant increase in Charges and Fees – due to camp and excursions.</p> <p>ZM – asking if we can use an incentive to encourage families to pay VC. NC to put some ideas to Board for next meeting.</p> <p>Draft Yr 10 subjects – Preliminary cost for electives. Needs to be endorsement by the Board, if happy with the costs will put out for notice for students to start selecting with parents to make choices for next year.</p> <p>Email questions to NC by end of the week.</p>	NC
4.0	Other Business		
	Next meeting: Wednesday 7 September 2022		
	Meeting Closed:	6:45pm, followed by dinner and Governance Training.	

Approved by the BHC Board on 7 September 2022.



Signed: _____
BHC Chair