

# Bob Hawke College P&C



## 230315 - BHC P&C - Annual General Meeting, 6:15pm

Notice of Bob Hawke College Annual General Meeting

The next meeting of the P&C will be the Annual General Meeting on Wednesday March 15 at the library at the school. Informal catch-up from 6:15pm. All positions with the P&C Executive and sub-committees become available annually and we encourage new parents to nominate. The draft agenda is attached to prepare for the meeting. Please send agenda items to [executive.bhcpc@mail.tidyhq.com.au](mailto:executive.bhcpc@mail.tidyhq.com.au)

2023 Term 1 - week 7

Microsoft Teams Dial-in:

Join on your computer, mobile app or room device

Click [here](#) to join the meeting

Meeting ID: 489 954 239 475

Passcode: mBZmib

When 15 Mar 2023 at 6:15 PM

Location: Bob Hawke College, Roberts Rd, Subiaco WA 6008, Australia

Chairperson Wayne Dropulich

Minute taker Paul Devine

Present Leonie Allison (Executive Committee, Events Subcommittee) , Karen Andrews , John Burke (Principal), Ann Conlon , Vivi Constantine (Executive Committee), Tahnee Davies , Paul Devine (Secretary, Executive Committee), Wayne Dropulich (President, Executive Committee), Jade Evans (Social Media Subcommittee, Executive Committee), Jocelyn Gopalakrishnan , Malcolm Harrison , Amanda Jones (Executive Committee, Executive Officer), Yasmin Majidi (Inclusion Sub Committee, Executive Committee), Yasmin Majidi (Inclusion Sub Committee, Executive Committee) , Catia Malaquias , Fiona McGaughey , Kirstin McGregor (Executive Committee, Music Parents Collective Sub Committee), Zac Morrow , David Phan , Bruce Philips , John Philp , Anthony Raykos , Kevin Reece (Vice President, Executive Committee) , Dorji Selden , Caz Shurmer , Caz Shurmer , Yolanda Sun , Elizabeth Tilmouth (Treasurer)

Apologies Ceridwen Clocherty , Delvene Mercer , Cecilia Muller , Claire Turpin

# Minutes

## 1. Social Chat and General Q&A

General conversation and John Burke introduced the Microsoft Teams protocol.  
Meeting open at 6.32PM

## 2. Roll call of financial members

Roll call completed of all current financial members by verbal roll call of present and or non-present by the secretary.

## 3. Introductory Remarks

Before we begin, we would like to acknowledge the traditional custodians of the land we are meeting on, the Whadjuk people. We acknowledge and respect their continuing culture and the contribution they make to the life of this city and this region.

Welcome to all the parents and new members attending and those on line tonight.

We declare that there are sufficient financial members present to constitute a quorum for a General Meeting. We declare this Annual General Meeting open at 6:32pm.

## 4. Acceptance of Previous Minutes - Exec and General

WD proposed a motion that the minutes of the previous General Meeting on February 8th 2023 and the Executive Meeting on February 27th 2023, be accepted as true and correct.

Seconded by - Amanda Seconded

Passed by show of hands

 [2023.02.08\\_BHC\\_P\\_C\\_General\\_Meeting\\_minutes.pdf](#)

 [2023.02.27\\_BHC\\_P\\_C\\_Exec\\_Meeting\\_minutes.pdf](#)

### Decision

Motion that the minutes of the previous General Meeting on February 8th 2023 and the Executive Meeting on February 27th 2023, be accepted as true and correct - Passed by show of hands of members

## 5. Correspondence - In and Out

Nominations to be discussed further in the agenda

Response from WACSSO regarding the ex officio question and the Presidents role in the sub committees.

Communications with TidyHQ regarding spam and password renewal

## **6. P&C Presidents Report**

Wayne welcomed all to the meeting

Encouraged all to become as involved as they can. Thanks to all the exec members and other committee members

The P&C are doing an excellent job

Events in last year- Welcome to School, Wine & Cheese night, Celebration of Learning. All events are and have been very successful.

P&C also has a number of sub committees - Please get involved

Other role is to distribute the donations from parents to help support the school during the year. Library books, Music event, Wizard of Oz production, this was a one off nature as school theatre was not ready.

Money was also given to music instruments, locker retro fit, Bicycle racks and station, Bike class.

Thanked those exec members who are stepping down. Joli Mendez , Anthony Raykos and committee members Zac Morrow and Claire Turpin who are also stepping down.

Special thanks to Amanda Jones. Amanda stepped down a year ago from a role but has done a huge amount of work in support of the exec.

Flowers and chocolates were given as a present to Amanda in thanks.

Wayne also thanked John Burke for his support.

## **7. Treasurer's Report**

Anthony proposed several motions.

See below

### **7.1. Motion to approve Events spending through March 2024 up to \$6600. Breakdown by Event in Excel.**

AR proposed a motion to approve Events spending in the amount of \$6600 through March 2024. Our events are designed to break-even across the year, they are for community building rather than fundraising. Music concerts are the exception and they generally make about \$10,000 over the course of the year.

Seconded by Wayne.

Passed

#### **Decision**

Motion to approve Events spending in the amount of \$6600 through March 2024 - Passed by a show of hands of members

### **7.2. Motion to retroactively approve spending for Welcome Picnic in the amount of up to \$1300**

AR proposed a motion to retroactively approve spending in the amount of up to \$1300 for the Welcome Picnic. At the school's request the picnic was brought forward by a few weeks and so spending had not yet been approved but the event went ahead. We confirmed with WACSSO that this was acceptable if we approved spending at the next meeting. The event essentially broke-even with a loss of \$8.

Seconded by Wayne

Passed

#### **Decision**

Motion to retroactively approve spending in the amount of up to \$1300 for the Welcome Picnic - Passed by a show of hands of members

### **7.3. 2022 Financials presented and adopted**

AR proposed a motion to approve the financials prepared for the year ending 2022. The financials have been distributed to all parents and carers in advance of this meeting. The Executive Committee has approved signed of the Declaration of Solvency for the P&C, and the President and Treasurer have signed.

Seconded by Leonie

Passed

[!\[\]\(dd161862f9164df98f62b726e9846241\_img.jpg\) Bob-Hawke-College-P\\_C\\_2022-Financial-Stat....pdf](#)

#### **Decision**

Motion to approve the financials prepared for the year ending 2022 - Passed by a show of hands of members

### **8. Declaration that the returning officers for the Election Process are W. Dropulich (President) and J. Burke (Principal)**

Wayne Dropulich spoke to the election of office bearers. Said that nominations had been received and that members would be asked to vote on the election of the P&C executive members during the meeting.

### **9. Elections of Office Bearers**

[!\[\]\(899d8b7697d64725bf017d3296cfcf1b\_img.jpg\) BHC\\_P\\_C\\_Nominations.pdf](#)

[!\[\]\(c1168d6a8b365d11e842ece304635fa7\_img.jpg\) BHC\\_P\\_C\\_Nomination\\_Form.pdf](#)

[!\[\]\(cbd8541a32dfc32f356f5c6c994b0a21\_img.jpg\) BHC\\_P\\_C\\_Nomination\\_Form\\_2023\\_K\\_McGregor.pdf](#)

### **9.1. President**

First nomination- Only nomination was Wayne  
Put to the floor to see if there were further nominations- Nil

#### **Decision**

Wayne Dropulich was elected as President unopposed - by a show of hands by members

### **9.2. Vice President**

Kevin Reece only nomination  
No nominations from the floor. - Nil  
Kevin has two children in the school.

#### **Decision**

Kevin Reece - Elected as Vice President unopposed by a show of hands of members

### **9.3. Secretary**

Paul Devine was only Nomination.  
Nominations from the floor- Nil

#### **Decision**

Paul Devine elected as Secretary unopposed by a show of hands by members

### **9.4. Treasurer**

Nomination from Elizabeth  
Nominations from the floor- Nil

#### **Decision**

Elizabeth Tilmouth elected as Treasurer unopposed by a show of hands by members

### **9.5. Executive Committee Members - up to 5**

Leonie Allison for events

Kirsten McGregor for Music

Jade Evans for Social Media

Yasmin for Inclusion

Vivi Constantine

Fathering project-Paul Devine and Kevin Reece - placed under Events going forward, no longer a formal Exec position.

[📎 Terms\\_of\\_Ref\\_SubCommittees\\_2023.pdf](#)

#### **Decision**

5 members were elected and appointed to the Executive Committee

### **9.6. Sub-Committee leads to be nominated at committee mtgs - Events, Social Media, Music, Fathering Project, Inclusion**

Conveners for sub-committees are sometimes separate from the Executive Committee member. Conveners are appointed at the sub-committee meetings and then the P&C is notified at the next general meeting.

#### **Decision**

### **9.7. Confirmation of new bank account signatories**

I confirm that the new bank signatories are the Office Bearers as follows:

President - Wayne Dropulich

Vice President - Kevin Reece

Treasurer - Elizabeth Tilmouth

Secretary - Paul Devine

New signatories will go to the bank

## 10. School Board Report

Catia

Annual elections held- Tahnee stood down- Last meeting on the 29th of March. Catia is new chair and Zac Morrow deputy chair.

Thanks to Tahnee for all of her work and also Erica who has stood down.

All gender toilets have just opened- An important part of the boards work to date.

Continuing to work on other activities- Working on inputting to college plans and policy.

Reviewing sub committees. Making sure that they comply with policies

Student representatives (2) will be on the board this year

If Parents wish to attend board meetings, they are held in week 3 and 8 each term.

Minutes are available on school website but will now be placed on compass.

Question from the floor- What are the sub committees- Currently under review to make sure they align.

## 11. Principals Report

John Burke handed out hard copy reports. Report attached to the minutes.

Thanked all for attending.

1271 students now attending school. Plus 4 more today.

Looking to see how the school handles the number of students

Possession of the new wing has been delayed by a week and move in next Monday.

Looks like full completion will be towards the end of May. Will keep everyone up to date

Community Connection Day - Appreciate the support of P&C. It is important for the school and community.

Feedback from the school staff- Staff 4/5 as positive feedback. They felt there was a nice vibe and very casual. Interactions were very positive. About 260 parents came through.

Other feedback is that it needs to be early in term one to be fruitful.

Condense so you have more people in the spaces. Most people came in between 3.30 and 4.30 pm

Information timing was too ambitious and more time between them would work better.

Thanked Tahnee for her work as a Board President. Extended a welcome to Zac and new President to the board

Have ten nominations for the 2 positions available.

1250 students mean that school funding becomes less per student. Parent information sessions held last night for Senior school pathways. Important sessions for students planning.

John indicated that all students who want to go after ATAR scores will be allowed to.

There is no median ATAR now. as of this year.

First new metrics is retaining kids through 7-12 years, then Naplan improvement from year 9 to year 12.

For children who want to work experience the school needs to organize that it complies with work safe and certified safe.

Compass will collate a history with anything that the child does at school during their time here. It will provide a passport for students activities and achievements during their time at school. It can be used as portfolio entry to university.

Two other things not on report

Naplan started today. 600 kids each day for assessment.

John asked that there have been three events where there have been kids on bikes versus cars and or other obstacles on paths leading to school. Asked the P&C to think about how they can escalate other crossings and or other ways of getting kids to school safely.

John has spoken with department of transport and PSP access ways through Coghlan street and through to West Leederville station . Nearly 700 kids a day use it coming to or leaving school. No authority is paying any attention to it currently.

What we have learnt from experience is that a unified approach works better than individual approaches.

Zac mentioned how difficult it is and that it will require a dedicated effort.

Financial Audit from the authorities was conducted this week and outcomes are expected to be positive.

Once again he thanked all executives and it makes his life much easier.

[!\[\]\(dfd0de50eaadf2d970b29d574c3ce84d\_img.jpg\) Principal\\_Update\\_15\\_03\\_2023.pdf](#)



## 12. Sub-Committee Reports - no review, acceptance only

### 12.1. Social Media

Jade Evans

6 new member since last meeting

900 odd parents on the facebook group

See report for joining details.

Question- are we having a instagram account- Not as yet. Zac said there is a dormant account. Amanda said we are able to open to it if there is enough support to manage and administer it. Parent feedback is that Facebook is not always the platform of choice.

[📎 2023.03.09\\_BHC\\_P\\_C\\_Social\\_Media\\_Report.pdf](#)

### 12.2. Inclusion

Zac read the report. Met on 10th of March - Welcomed new members

Joanna was appointed to the committee. Fiona agreed to take on the convenor role.

Proposed a motion

Election of Fiona and Yasmin

Seconded by Amanda.

Developed key date recognition. Explored events and included event for parents about mental health week but did not have enough time. Responded to social justice club movie night. Did not go ahead because of Covid.

Initiative to be continued on in 2023,

Zac will stay on in the inclusion committee. Want to help and support the P&C around inclusion. Want to make it easier for all people to be included . It is about everything about making the school environment more connected and included. It is fantastic to have Fiona and Yasmin on board. First thing coming up head of learning for languages to set up harmony day during harmony week. Want to hold a panel discussion regarding inclusion including indigenous and other groups on the panel. If anyone can think of anyone who would be suitable to sit on the panel.

have 6 Japanese visitors at the school next week

Update the inclusion calander, mental health day- Bring the school and parents together to understand more about difficulties faced by students

[📎 P\\_C\\_Inclusion\\_Subcommittee\\_Annual\\_Report\\_....docx](#)

#### Decision

Motion to approve Fiona McGaughey as Convener and Yasmin as P&C Rep - passed by show of hands

### 12.3. Events

Claire was away ill. She has handed over to Leonie Allison.

Looking to do more events this year now Covid has not been an issue.

Wayne mentioned needs more people as more people mean more events.

[📎 Events\\_Team.pdf](#)

#### Decision

Motion to approve Leonie Allison as Convener and P&C Rep - passed by show of hands

### 12.4. Music

Caz introduced herself. Wanted to propose a motion for a spend on item, however it was tabled to the next general meeting.

Lots of exciting things happening this year. When the Auditorium Aaron Wyatt has been given the commission to write a piece for the opening. He is an indigenous musician.

John mentioned how lucky the school is to have Aaron as a conductor for the school opening.

There will be a semester 2 concerts as well.

John Curtin and BHC will join together for the Opus Concert

As auditorium gets closer are asking Piano vendors to come in and assess the auditorium. Have approx. \$2000 set aside for the purchase of a piano. If anyone has a piano to donate the music collective is open.

Uniform design is being reassessed. Needed for the opening. John guaranteed that they will be ready by the time required.

Wish list - Want to purchase a double bass and will table a motion for the P&C meeting next time, also some tubular bells and riser.

Other thing was a music tour- One every three years. first for the year 12s. Options New Zealand, Europe or others.

7 new members came to last meeting

[📎 BHC\\_P\\_C\\_Nomination\\_Form\\_2023\\_K\\_McGregor.pdf](#)

[📎 MPC\\_March\\_2023.pdf](#)

#### Decision

Motion to approve Caz Shurmer as Convener and Kirstin McGregor as P&C Rep - passed by a show of hands.

### 12.5. Fathering Project

Mal Harrison did his final report. Activities have been put on hold for the time being. Needs some new blood.

Wayne thanked Mal for all of his effort.

Amanda Lightman-Jones asked if Paul Devine would act in a position as P&C Rep until a lead could be found for the project. Paul Devine accepted

[📎 Fathering\\_Project\\_report\\_20230313.docx](#)

### **13. Business Arising and General Business**

Question from new treasurer Liz - Do we need an audit . Will be considered at next exec meeting.

Mal asked about Buses and walkways and crosswalks. - John said he is happy to have a briefing meeting to discuss the plan that is currently in place. Once again he reiterated that a quantum of people and input will be more successful than just the school approaching the problem.

#### **13.1. Terms of Reference for the Sub-Committees for approval**

AJ proposed a motion to approve the Terms of Reference for all the sub-committees that were circulated ahead of this meeting.

##### **Decision**

Motion to approve the Terms of Reference for all the sub-committees - passed by show of hands by members

### **14. Next Meeting - Term 2, week 2, Wednesday, May 3**

Next meeting is an Exec only meeting

Meeting closed at 8.32pm.

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*End of minutes.*

*Summary of matters arising are tabled on the following page.*

# Minutes of 230315 - BHC P&C - Annual General Meeting, 6:15pm on 15 Mar 2023

## Summary of Matters Arising

### Decisions

Item Decision

- |      |  |
|------|--|
| 4.   | Motion that the minutes of the previous General Meeting on February 8th 2023 and the Executive Meeting on February 27th 2023, be accepted as true and correct - Passed by show of hands of members |
| 7.1  | Motion to approve Events spending in the amount of \$6600 through March 2024 - Passed by a show of hands of members  |
| 7.2  | Motion to retroactively approve spending in the amount of up to \$1300 for the Welcome Picnic - Passed by a show of hands of members   |
| 7.3  | Motion to approve the financials prepared for the year ending 2022 - Passed by a show of hands of members  |
| 9.1  | Wayne Dropulich was elected as President unopposed - by a show of hands by members   |
| 9.2  | Kevin Reece - Elected as Vice President unopposed by a show of hands of members  |
| 9.3  | Paul Devine elected as Secretary unopposed by a show of hands by members   |
| 9.4  | Elizabeth Tilmouth elected as Treasurer unopposed by a show of hands by members  |
| 9.5  | 5 members were elected and appointed to the Executive Committee  |
| 9.6  |  |
| 12.2 | Motion to approve Fiona McGaughey as Convener and Yasmin as P&C Rep - passed by show of hands  |
| 12.3 | Motion to approve Leonie Allison as Convener and P&C Rep - passed by show of hands   |

Item Decision

12.4 Motion to approve Caz Shurmer as Convener and Kirstin McGregor as P&C Rep - passed by a show of hands.

13.1 Motion to approve the Terms of Reference for all the sub-committees - passed by show of hands by members

## Summary of Attachments

### Attachments

Item File Name

4. [2023.02.08\\_BHC\\_P\\_C\\_General\\_Meeting\\_minutes.pdf](#)  
[2023.02.27\\_BHC\\_P\\_C\\_Exec\\_Meeting\\_minutes.pdf](#)

7.3. [Bob-Hawke-College-P\\_C\\_2022-Financial-Stat....pdf](#)

9. [BHC\\_P\\_C\\_Nominations.pdf](#)  
[BHC\\_P\\_C\\_Nomination\\_Form.pdf](#)  
[BHC\\_P\\_C\\_Nomination\\_Form\\_2023\\_K\\_McGregor.pdf](#)

9.5. [Terms\\_of\\_Ref\\_SubCommittees\\_2023.pdf](#)

11. [Principal\\_Update\\_15\\_03\\_2023.pdf](#)

12.1. [2023.03.09\\_BHC\\_P\\_C\\_Social\\_Media\\_Report.pdf](#)

12.2. [P\\_C\\_Inclusion\\_Subcommittee\\_Annual\\_Report\\_....docx](#)

12.3. [Events\\_Team.pdf](#)

12.4. [BHC\\_P\\_C\\_Nomination\\_Form\\_2023\\_K\\_McGregor.pdf](#)  
[MPC\\_March\\_2023.pdf](#)

12.5. [Fathering\\_Project\\_report\\_20230313.docx](#)

*Attachments can be found under your TidyHQ admin account at:*

Storage > Meetings > 230315 - BHC P&C - Annual General Meeting, 6:15pm