

Bob Hawke College P&C



BHC P&C Executive Meeting

Exec Meeting to review and approve financials and AGM agenda

When 08 Mar 2022 at 3:00 AM

Location: Zoom, Zoom

Chairperson Wayne Dropulich

Minute taker Ann Conlon

Present Solmaz Beit , Ann Conlon , Wayne Dropulich (President, Executive Committee) , Malcolm Harrison , Amanda Jones (Executive Committee, Executive Officer), Meena Thiru , Claire Turpin , Melissa Twiss

Apologies Kirstin McGregor (Executive Committee, Music Parents Collective Sub Committee)

Minutes

1. Review of Financials for 2021 calendar year

2021 Financials reviewed by Treasurer, Vice President, Secretary and President and approved for signature.

External accountant also reviewed unofficially.

Decision

2021 Financials reviewed and approved for signature.

2. Declaration of Solvency for 2021 calendar year

Declaration of Solvency approved for signature.

BHC P&C is solvent.

External advice indicates that going forward at least 2 people should be reviewing, by invite, the bank statement and bank reconciliation at each meeting and annually.

Decision

Declaration of Solvency approved for signature.

3. AGM Agenda for approval

AGM Agenda - approved with minor revision, add Fathering Project. To be distributed to members tomorrow.

Suggest that we don't do a GM straight after AGM, so we are not doing that this time to give new people time to get their heads round their roles.

Claire, Meena, Amanda, Ann stepping down

WD idea for events going forward assign teams for each event.

Claire idea to present the work that has been done so that new people know what we do and encourage people to sign up - include in presidents report. Add photos to present. Photo of committee and Fathering project etc.

Present at sign in table?

Mal asks about guidelines for Covid - school is ok with

Meena asked WD to follow up with the school to get them last year's final figures and position for this year prior to AGM

Meeting closed 7:29

Decision

AGM Agenda approved

End of minutes.

Summary of matters arising are tabled on the following page.

Minutes of BHC P&C Executive Meeting on 08 Mar 2022

Summary of Matters Arising

Decisions

Item	Decision
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1.	2021 Financials reviewed and approved for signature.
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2.	Declaration of Solvency approved for signature.
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3.	AGM Agenda approved
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